



## **Missionary Team**

### **Guidelines for When You Arrive**

#### **Rule of Thumb**

- It is vital that you respect all Maestros (family teachers) and their family time.
- Be aware that routines vary from family to family.
- Children are generally able to play freely outside after school unless they have behavioral restrictions.
- If invited into a home by a family teacher, stay in the common rooms (living room and dining room).
- Before asking a child to join you for an activity, double check with their family teacher for permission.
- Never ask Casa child to join you off grounds.
- Before giving a gift or a treat (no matter how small) to any child or receiving a gift from them, please make sure that their family teachers are aware and in agreement.
- Please do not lend Casa Hogar staff or children money without the approval of Msgr. Hirsch.
- Please inform us if anyone approaches you for money or other items.

#### **General Guidelines**

- No inappropriate language is acceptable at Casa Hogar.
- Follow clothing guidelines detailed in “Important Information Before You Leave”.
- Please inform Msgr. Hirsch or the volunteer assistant if you see inappropriate behavior. Please talk to the child first if they are misbehaving to give them a chance to self-report, but always follow up.
- If you see anything that looks questionable or makes you uncomfortable, please do not hesitate to talk to Msgr. Hirsch or the volunteer assistant.
- Casa Hogar does not take responsibility for any lost or broken items during your stay. Please keep your doors locked at all times.
- Casa Hogar frowns upon dating between volunteers/visitors and Casa Hogar staff/child.
- For your safety, never leave grounds unless with Msgr. Hirsch, a staff member or the volunteer assistant. ALWAYS tell Msgr. Hirsch before leaving the grounds.
- For your health, never eat food outside of Casa unless it is factory sealed or approved by Msgr. Hirsch or Casa Hogar staff.
- When off the Casa campus be sure to keep your personal items in a pocket, purse or backpack, especially cell phones and money.
- As a volunteer, we ask that you take self-initiative and look for things to do to improve Casa Hogar. Please consult Msgr. Hirsch or the volunteer assistant before taking action.

#### **Mass and Holy Hour**

- Mission team members should attend daily Mass and participate Holy Hour daily.
- Please arrive on time to Mass and appropriately dressed.
- Although all are welcome and invited to participate in Mass, please understand that in order to receive the Holy Eucharist one has to be in full communion with the Catholic Church.
- Opportunities for confession are available daily.

#### **Emergency Contact/Staying Connected**

- Please make sure an emergency contact number is listed on your paperwork.
- We suggest that a “group” is set up in Whatsapp, Telegram or a similar app, to ensure every person on your team can be contacted in the case of an emergency while in Peru.
- Wi-Fi password will be given to the group leaders, who can distribute to chaperones and teens as they see fit.
- Remember to “be present” while you are Casa; minimize use of technology and social media.

## Housing

### General Dorm Expectations

- Keep both doors of dorm building shut and locked.
- No kids are allowed in the dorms at any time for any reason.
- No Casa Hogar staff is allowed in the dorms without permission of Msgr. Hirsch or the volunteer assistant.
- Small kitchen in the dorms is available for use if needed. If used, please be sure to clean after each use.
- Laundry can be done by hand on the roof of the building. Laundry facilities are not available for mission teams.

### Room Expectations

- No gluing, taping, nailing, or sticking anything to walls, doors or furniture.
- No rearranging, switching, or bringing different furniture into rooms.
- Do not leave lights on when no one is in the room.
- Do not use a room that was not assigned to your group. The room may not have been prepared or there are plans for it to be used by someone else.

### Bathrooms

- Toilet paper is not to be flushed. Please put in the trash bin provided.
- Sanitary items are not to be flushed. A good rule of thumb is to bring puppy potty bags for this.
- Make sure faucets are turned off when not in use.
- If there are any problems with water/plumbing, please notify Msgr. Hirsch or the volunteer assistant immediately. We do have issues from time to time, so don't hesitate to tell us.

### Supplies

- If you run out of any supplies (toilet paper, drinking water, garbage bags, etc.) please let the volunteer assistant know.

### Before Leaving

- Leave bedroom keys in the door at the end of your stay.
- Return keys for the main door of 32 to Msgr. Hirsch or your volunteer assistant.
- Groups are expected to clean bedrooms, common area and bathrooms before leaving. Cleaning supplies are kept in the cabinet or kitchenette.
- Kitchen should also be cleaned if used.
- Please strip the sheets and put all bedding and towels in the pillow cases.
- Take all garbage to the dumpsters.